

Hawaii Medical Education Council

University of Hawai'i, John A. Burns School of Medicine

651 Ilalo Street, Honolulu, Hawaii 96813, Medical Education Building, #202 & Zoom, Office contact: (808) 692-0989, Fax (808) 692-1247

As of March 2023, the State Disability Access and Communications Board (DCAB) revised its instructions for Sunshine Law boards to use on meeting notices for anyone requesting disability accommodations. If you need an auxiliary aid/service or other accommodation due to a disability, contact Crystal Costa at 808-692-0989 or costaca@hawaii.edu as soon as possible. Requests made as early as possible have a greater likelihood of being fulfilled. Upon request, this notice is available in alternate/accessible formats.

MEETING ANNOUNCEMENT

Hawaii Medical Education Council

University of Hawai'i, John A. Burns School of Medicine

651 Ilalo Street, Medical Education Building, #202 & Via Zoom, Honolulu, Hawaii 96813

(This meeting will be held in person at the location above and a virtual option available via Zoom below)

Monday, October 23, 2023, 7:30-9:00 am

Virtual option via Zoom (click on the link and enter the meeting ID): <https://hawaii.zoom.us/j/91833211575>

Meeting ID: 918 3321 1575

If an additional audio source is needed please use one of the phone numbers below:

+1 206 337 9723 US (Seattle), +1 213 338 8477 US (Los Angeles)

Additional Zoom instructions are attached.

MEETING INFORMATION & PUBLIC COMMENT PERIOD

In light of the evolving COVID-19 situation, protecting the health and welfare of the community is of utmost concern. As such, we will continue to provide a virtual meeting option via Zoom for those unable to attend in person. Written testimony and oral testimony will be accepted in lieu of in-person testimony. All written testimony on agenda items received after posting of this agenda and up to 24 hours in advance of the meeting will be distributed to the council. Late testimony on agenda items will be distributed to the council within 24 hours of receipt. Written testimony may be submitted via email at costaca@hawaii.edu, U.S. mail to address listed above Attn: Office of the DIO, or facsimile at (808) 692-1247. All written testimony submitted are public documents. Any testimony that is submitted for use in the public meeting process is public information and will be posted along with meeting minutes on the Council's website.

UH MANOA COVID-19 GUIDELINES

Mask Update: **Effective September 16, 2022**

While mask requirements on campuses have been lifted, masking is still strongly encouraged in crowded indoor spaces and required for those who have contracted the virus.



AGENDA

Items not addressed during this meeting will be discussed on another day and time announced at the conclusion of the meeting.

1. Call Meeting to Order & Review / Approval of Previous Meeting Minutes (HMEC Chair, 5 minutes)
2. Public Comment Period - will be held at the beginning of the meeting and before each agenda item, (HMEC Chair, 5 minutes)
3. Report from HMEC Chair
 - a. Legislative Updates & Initiatives (15 minutes)
 - i. JABSOM Strategic plan updates - Dr. Lee Buenconsejo-Lum
 - ii. 2024 JABSOM legislative request - Dr. Lee Buenconsejo-Lum / Cynthia Nakamura
4. Physician Workforce Updates & Synergies
 - a. Federal Appropriations and GME Financing Update - Dr. Aimee Grace (5 minutes)
 - b. Physician Workforce Update (Update from Workforce Summit 9/9/23) - Dr. Kelley Withy (10 minutes)
 - c. Update from Hawaii Island Healthcare Conference (10/6/23) - Lisa Rantz (5 minutes)
5. Graduate Medical Education Updates (Dr. Susan Steinemann, 10 minutes)
 - a. Annual Institutional Review (9/22/23) Highlights
 - b. GME Program Prioritization Process/Potential Expansions
 - c. HRSA Rural Program Planning and Development Grant Update (Kauai)
6. HMEC Recommendations to the 2024 legislature (report due in November) - Dr. Lee Buenconsejo-Lum (15 min)
7. Open Forum: Public comment on issues not on the agenda, for consideration of the next meeting agenda (5 minutes)
8. Next HMEC Meeting – **Monday, January 22, 2023 @ 7:30 am** in-person and via Zoom
9. Adjournment

For reference: HMEC Recommendations to the 2023 Legislature ([link to annual HMEC Report](#))

RECOMMENDATION #1

UH/HMEC recommends that the State Legislature and State Executive Branch provide increased sustainable funding to JABSOM's base budget to support the expansion of JABSOM's medical student and residency training experiences, particularly on the neighbor islands and rural areas of Hawai'i. The funding would support the growth of JABSOM faculty and administrative staff, as well as operational resources to support the continuation and expansion of innovative medical student and residency curricula to meet underserved communities' needs better.

RECOMMENDATION #2

UH/HMEC recommends that the State Legislature and State Executive Branch continue supporting and providing a State financial matching to the Hawai'i State Loan Repayment Program. Ideally, this match should be added as a permanent line item in the DOH budget to ensure sustainability. The funds currently come as a supplement to the annual Department of Health (DOH) budget with explicit instruction for the DOH to annually transfer those funds to JABSOM. This transfer is tied to JABSOM's oversight of the health professional loan repayment program for Hawai'i - including coordination of the National Loan Repayment Program Federal match for Hawai'i.

RECOMMENDATION #3

UH/HMEC recommends that the State Legislature approve the proposed expanded definitions used to determine eligibility for the Hawaii State Preceptor Tax credit program. UH and other Hawaii-based health professions programs rely upon volunteer faculty preceptors for core educational programs. The program would increase participation by neighbor island faculty preceptors across medicine, nursing, and pharmacy. This support aids busy neighbor island practitioners and encourages neighbor island recruitment of trainees upon completion of their training.

Hawai'i Medical Education Council

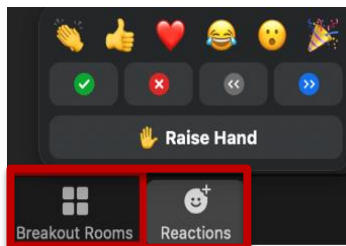
Remote videoconference via Zoom Instructions

ZOOM INFORMATION (INTERNET CONNECTION NEEDED TO VIEW VISUAL CONTENT)

1. A Zoom account is **NOT** required if you are strictly joining Zoom meetings as a participant. Participants may join a meeting without an account using the meeting identification (ID) and passcode (if any) provided by the meeting organizers. For more information, including a short (1:09 minute) video demo on how to join a Zoom meeting, please click on the link below or copy and paste the link into your browser. [How to Join a Zoom Meeting](#)
2. If you have a Zoom account, please log in through the Zoom desktop client or mobile app (iOS/Android) to fully participate in any potential polls, emoji responses during the meeting (e.g. raising hands, etc.). We recommend upgrading to version 5.11 or higher. For more information on how to upgrade (and check for updates) on Zoom, please use this link (which includes an under one minute video): [How to Upgrade Zoom Apps](#)
3. Be familiar with mute/unmute features, being sure to remain on mute when not speaking and unmute to participate. Audio/Visual settings are adjustable in the toolbar.



4. When speaking, please say your name and be sure to introduce yourself.
5. It is helpful for other participants if you update your screen name to spell out your **FIRST** and **LAST NAMES**. To rename yourself, hover over your screen name and click **Rename** to change your screen name displayed to other participants. For more information regarding participant controls in a Zoom meeting: [Zoom Participant Controls](#)



6. If you left click on **Reactions**, you may “**Raise Hand**” if you have a question (and click again to lower hand), respond yes (green checkmark) or no (red x) to speaker questions (and click again to remove), use the clapping icon or thumbs up icon to show appreciation (these will disappear after a short while).
7. Please feel free to use the **Chat** feature to type in any questions or comments. Someone will be monitoring the **Chat** feature throughout the meeting.
8. If there is polling question during the meeting, please reply promptly following the instructions on the screen.
9. In the event videoconferencing connection is lost, participants may try dialing in using the phone number(s) provided via Zoom. The meeting may pause to restore videoconferencing connection and continue as long as a quorum of board members have visual and audio access.
10. Any questions regarding Zoom access for the Hawaii Medical Education Council, please email Crystal Costa at costaca@hawaii.edu before the meeting.