

JOHN A. BURNS SCHOOL OF MEDICINE
Policy Regarding Turning in Required Documents
January 12, 2024

All students are responsible for knowing what documents are required to be turned in at the end of each curricular unit. Course/Clerkship Directors will make it clear to the students what these requirements are. Required documents include evaluation forms, take-home examinations, clinical write-ups, essays, article reviews, etc. It also includes signing one's assessment form on Oasis and submitting completion documents for required modules (e.g. IHI, AMA, CDC, CITI, Aquifer) to the Course/Clerkship Director or by uploading to Oasis. If documents are not turned in by the specified deadlines, this will be viewed as unprofessional behavior, and the student will be referred to the Director of the Office of Student Affairs and the Evaluation, Remediation and Review Committee (ERRC). Unprofessional behavior may result in referral to the Student Standing and Promotion Committee (SSPC) and/or may be incorporated into the Medical Student Performance Evaluation (MSPE) for residency application.

Approved by JABSOM Curriculum Committee July 23, 2021

Revised by approval by JABSOM Curriculum Committee on January 12, 2024