

Descriptions for Call for Abstracts

PRESENTATION TYPES

Workshop

Purpose: To provide a skill-oriented, interactive experience for learners that will allow them to take home specific knowledge and skills.

Time/Format: 75 minutes for the workshop by 1 or more presenters. Workshop activities should include hands-on practice and/or active learning for most of the workshop time.

Panel Discussion

Purpose: To examine diverse perspectives and approaches to educational subjects or issues, especially those requiring collaborative work from multiple departments or institutions.

Time/Format: 75 minutes total, to include a moderator, short presentations by 2 or more panelists to be followed by a moderated discussion, including time for audience questions and answers.

Round Table Discussion

Purpose: Round Tables are an effective method to bring together an audience with a common problem or concern. A facilitator presents a topic of interest for the group to share how the problem or concern is expressed in their program of study. The format also allows participants to share best practices and resources. The hope is to have participation from multiple departments or institutions.

Time/Format: 75 minutes includes a short presentation of the problem or concern by the facilitator, followed by responses by attendees.

Oral Abstract or Poster Presentation

Purpose: To promote dissemination and discussion of educational research or innovations, and its application to health professions education.

Time/Format: Oral abstract format - 15 minutes, including a brief 10-minute presentation (can use powerpoint) by 1 or more presenters and 5 minutes for questions and comments from the audience. Poster format – 90 minutes with presenters available for a scheduled block to discuss their poster with session attendees.

Note: Submissions for workshops, panel discussions, small group discussions and oral abstract/poster presentation will be selected based upon strength of peer reviews (please see criteria) and relevance to a general audience of health profession educators. If a submission is not chosen for the requested format, the review committee may offer an alternate presentation type (i.e. poster). Submissions by authors from multiple health professions is highly suggested and would be a criterion in selection.

PROPOSAL REQUIREMENTS

Workshops, Panel Discussions, Round Table Discussions:

The summary should include title, authors and affiliations. The summary should be no longer than 4,100 characters (not counting title, authors and affiliations). Please look at the criteria when formulating your abstract. The abstract body should include:

- Objectives (at least three)
- Methods
- Intended Outcomes
- Target Audience
- References (optional, but if included, 3 or less)

Posters and Oral Presentations/Papers:

Abstracts should include title, authors and affiliations. Abstracts must be no longer than 3,600 characters (not counting title, authors and affiliations). Do not include tables or figures. Please look at the criteria when formulating your abstract. Abstracts must follow one of the following two outlines, using them as headers:

(1) Research in Education

Introduction, Objectives, Methods, Results, Discussion, Target Audience, References (optional, but if included, 3 or less)

(2) Innovations in Education

Context, Objectives, Description of Innovation, Evaluation of Innovation, Discussion/Key Message, Target Audience, References (optional, but if included, 3 or less).

All submissions from students, residents and other trainees, need to have their faculty mentor “sign-off” on their submission by emailing approval to Sheri Fong (sherif@hawaii.edu).

PROPOSAL CRITERIA

Panel Discussions / Round Table Discussions / Workshops Criteria

- Clarity of learning objectives
- Clarity of writing
- Quality of content
- Current relevance and importance
- Topic timeliness and Interest potential
- Appropriateness of session method
- Utilization of interactive, engaging activities
- Intended outcomes
- Applicable to general audience of multiple health profession educators
- Comments from reviewer

Education Research Abstract Criteria

- Clarity of research statement
- Strength of research design
- Reliability and validity of methods
- Significance of results
- Clarity of writing
- Importance of topic
- Applicable to general audience of multiple health profession educators
- Comments from reviewer

Education Innovation Abstract Criteria

- Clarity of purpose and need for innovation
- Strength of innovation design (materials and methods)
- Strength of evaluation design
- Significance of outcomes
- Soundness of reflective critique
- Clarity of writing
- Applicable to general audience of multiple health profession educators
- Comments from reviewer