## **INSTITUTIONAL GME POLICY – Transitions of Care**

Approved by GMEC – September 28, 2012, reviewed 9/28/2018

Each residency program is required to maintain a policy on transitions of care which complies with ACGME requirements.

Programs must design clinical assignments to minimize the number of transitions in patient care.

With the oversight of the Sponsoring Institution, programs must ensure and monitor effective, structured hand-over processes to facilitate both continuity of care and patient safety. Every PGY-1 transition of care will have oversight provided on-site by an upper level resident or faculty and/or reviewed by a supervising faculty. Schedules must be available that inform all members of the health care team of attending physicians and residents currently responsible for each patient's care. Contact information of patient care providers is immediately available in each patient's medical record. In addition, programs must ensure that residents are competent in communicating with team members in the hand-over process.