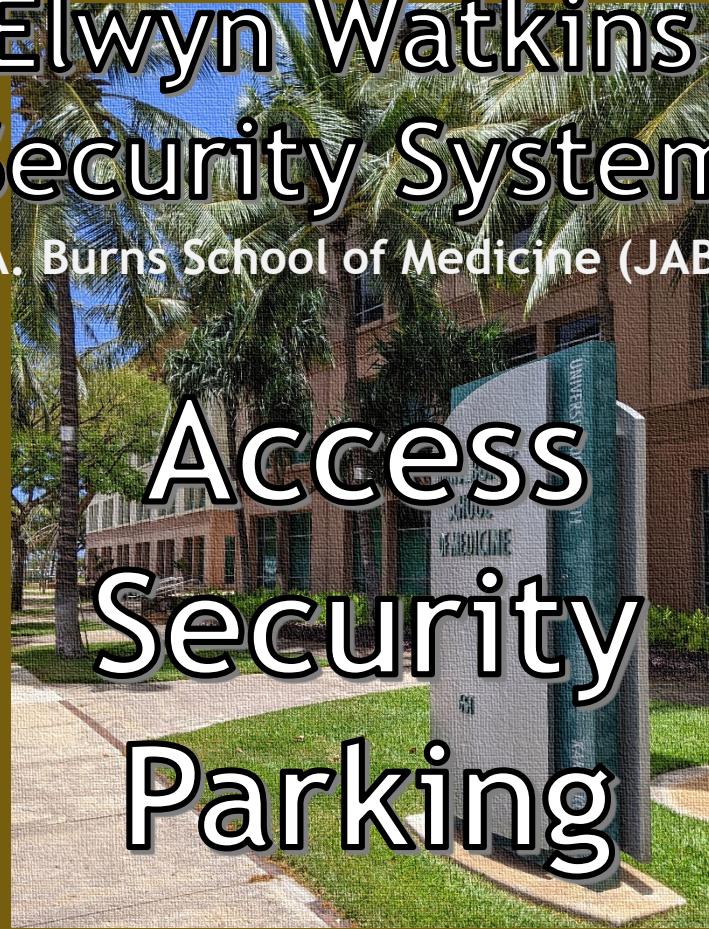


Elwyn Watkins Building & Security Systems Engineer

John A. Burns School of Medicine (JABSOM)



Access Security Parking



JABSOM Access Card

- ❖ Your JABSOM Access Card is issued to you for your own use. Do not let anyone else use your card.
- ❖ When using your card for entry do not let anyone else piggyback into the area with you.
- ❖ When entering the Medical Education Building or Biosciences Research Building, be sure the security officer on duty can see your card. Cards should be worn in a conspicuous manner on your body.
- ❖ When entering the Biosciences Research Building everyone must scan their card.



JABSOM Building Hours

Medical Education Building Hours of Operation

MONDAYS-FRIDAYS

OPEN 6:00AM - 12:00AM

SATURDAYS

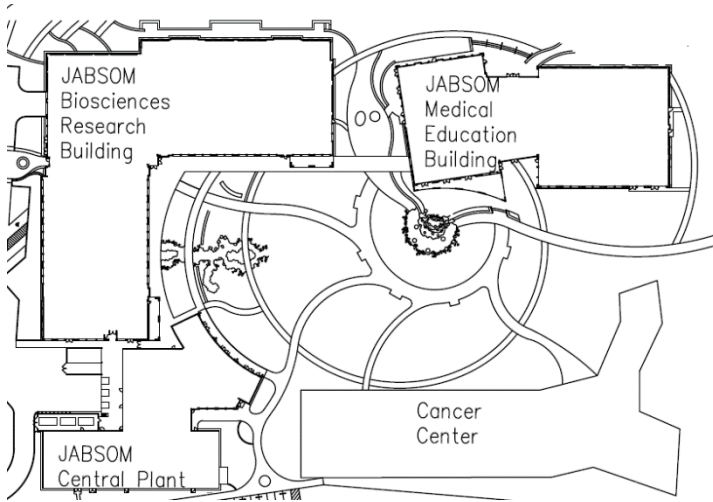
OPEN 7:00AM - 12:00AM

SUNDAYS

OPEN 8:00AM - 12:00AM

HOLIDAYS

CLOSED



Effective 3/20/2022

Biosciences Research Building (BSB) is open,
24 hours a day, 365 days a year.

Security is on staff when the buildings are open. The BSB security is always staffed unless there is an evacuation.

SECURITY AT KAKAAKO

- ▶ All security at JABSOM and Cancer Center is managed by UH Mānoa Department of Public Safety (DPS).
- ▶ It does not matter if you are with JABSOM or Cancer, the security officers are here to assist you in your time of need for safety and security.

Security Escorts



Kakaako Security provides escorts to and from our buildings and the parking areas.

**Available anytime of the day.
Either go to or call the security
desk to request a security
escort.**

Security Desks

The JABSOM security desks are located in the first floor lobbies of the MEB and BSB. The desks are manned when the buildings are open.

The security desk at the UH Cancer Center is located on the first floor in front of the Sullivan Conference Center.

Phone Numbers:

MEB Security Desk- **808-692-0911**

BSB Security Desk- **808-692-1911**

Cancer Center Security Desk- **808-586-3015**

UHM DPS Dispatch- **808-956-6911**



Emergency Situations

What to do in case of:

- A theft, burglary or assault
- An active shooter
- A fire
- A natural disaster

Call 911 when necessary

Call the security desks to report incidents

Phone Numbers:

MEB Security Desk- 808-692-0911

BSB Security Desk- 808-692-1911

Cancer Center Security Desk - 808-586-3015

UHM DPS Dispatch- 808-956-6911



Theft, Burglary and Assault

Call 911


If it happens in or around our buildings, report it to our security as well.

Security can help you make the call to 911. File a DPS report along with the police report.

UH Mānoa Department of Public Safety links:

Emergency Management

<https://manoa.hawaii.edu/dps/emergency-management/>



UH MĀNOA EMERGENCY PROCEDURES

UH ALERT
Stay informed! Sign up to receive emergency alerts via text message.
www.hawaii.edu/alert

MĀNOA GUARDIAN
Download our free campus safety app, Manoa Guardian! For more information, visit:
www.manoaguardian.com

MEDICAL EMERGENCY
CALL 911 IMMEDIATELY, and notify DPS at (808) 956-6911
DO NOT MOVE THE INJURED PERSON unless there is an immediate threat to the person in their current location.
RENDER FIRST AID AS APPROPRIATE If you have not been trained, DPS offers First Aid/CPR/AED courses!
FOR MORE INFORMATION, visit: manoa.hawaii.edu/dps/firstaid.html

ACTIVE THREAT
RUN If there is an accessible escape path, attempt to evacuate the premises.
HIDE If evacuation is not possible, find a place to hide, and secure yourself in place by locking the door and/or blocking the door with large objects to prevent entry.
FIGHT As a last resort, and only when your life is in imminent danger, attempt to disrupt and/or incapacitate the active shooter.

BOMB THREAT
IF YOU SEE A SUSPICIOUS ITEM on campus, do not touch it! Call DPS at (808) 956-6911.
IF YOU RECEIVED A BOMB THREAT, leave the area immediately. Use stairs only; do not use elevators.
DO NOT USE TWO-WAY RADIOS OR CELLPHONES around any suspicious package or object.
VIEW MORE TIPS, including the DPS Bomb Threat Checklist: manoa.hawaii.edu/dps/bomb.html

FIRE
CALL 911 IMMEDIATELY, and call DPS at (808) 956-6911.
NOTIFY OTHERS IN THE AREA - do not use elevators. If there is a fire, and that they need to evacuate.
ACTIVATE the fire alarm pull station.
PROCEED TO THE NEAREST EXIT - do not use elevators. If smoke is present, stay low and crawl out of the building.

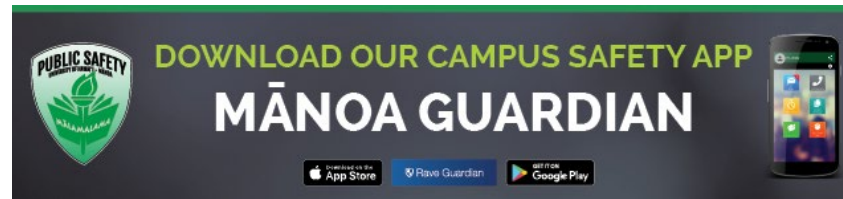
UTILITY FAILURE
Report all utility outages to the Office of Planning & Facilities Work Coordination Center (WCC) at (808) 956-7134, and follow the instructions below.
ELECTRICAL OUTAGE Call DPS at (808) 956-6911 or (808) 973-2899.
WATER OUTAGE Turn off all water faucets and taps. Conserve remaining water resources until restored.
GAS OUTAGE Close all outlets and shut off all heat-producing equipment and devices, if you smell gas, immediately notify others in the area and evacuate.

MENTAL HEALTH & CRISIS RESOURCES
If you are in contact with a student or employee who appears to be an immediate threat to his or her own safety or the safety of others, please call 911 immediately. If not an immediate threat, here are some resources for students and employees:
COUNSELING & STUDENT DEVELOPMENT CENTER (for students) Call (808) 956-7927
EMPLOYEE ASSISTANCE PROGRAM (EAP) Please contact your department's Human Resources office for information on any free counseling resources available to employees.
OFFICE OF TITLE IX Call (808) 956-2299
UHM DEPARTMENT OF PUBLIC SAFETY Call (808) 956-6911

SUSPICIOUS PACKAGE OR MAIL
DO NOT OPEN the suspicious item. If you have opened it, remain calm. Call 911 immediately, and notify DPS at (808) 956-6911.
DO NOT TOUCH the letter or package, or examine it further.
FOLLOW ALL INSTRUCTIONS given by DPS or law enforcement.

SEE SOMETHING? SAY SOMETHING!
If you notice suspicious activity on campus, REPORT IT immediately by calling DPS at (808) 956-6911. Even if you aren't sure, it's always better to call DPS than ignore it.

(808) 956-6911
Emergencies: Call 911
manoa.hawaii.edu/dps
[@UHMManoaSafety](https://www.facebook.com/UHMManoaSafety)



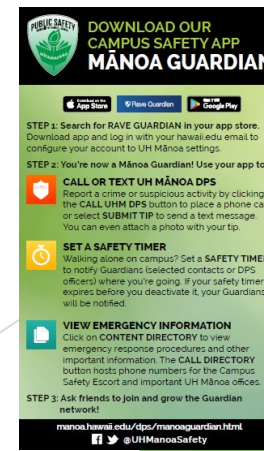
DOWNLOAD OUR CAMPUS SAFETY APP

MĀNOA GUARDIAN

Available on the App Store | Get it on Google Play

Mānoa Gardian App

<https://manoa.hawaii.edu/dps/manoa-guardian/>



DOWNLOAD OUR CAMPUS SAFETY APP

MĀNOA GUARDIAN

Available on the App Store | Get it on Google Play

STEP 1: Search for RAVE GUARDIAN in your app store. Download app and log in with your hawaii.edu email to configure your account to UH Mānoa settings.

STEP 2: You're now a Mānoa Guardian! Use your app to...

- CALL OR TEXT UH MĀNOA DPS**
Report a crime or suspicious activity by clicking the CALL UHM DPS button to place a phone call, or select SUBMIT TIP to send a text message. You can even attach a photo with your tip.
- SET A SAFETY TIMER**
Walking alone on campus? Set a SAFETY TIMER to notify Guardians (selected contacts or DPS officers) where you're going. If your safety timer expires before you deactivate it, your Guardians will be notified.
- VIEW EMERGENCY INFORMATION**
Click on CONTENT DIRECTORY to view emergency response procedures and other important information. The CALL DIRECTORY button holds phone numbers for the Campus Safety, Escort and important UH Mānoa offices.

STEP 3: Ask friends to join and grow the Guardian network!

manoa.hawaii.edu/dps/manoaguardian.html
[@UHMManoaSafety](https://www.facebook.com/UHMManoaSafety)

Active Shooter

Schedule a Session for Your Department or Group

- To schedule a session for your group, please contact Sarah Rice at the UH Mānoa Department of Public Safety by email at srice@hawaii.edu, or by phone at (808) 956-5886.
- Please provide the following information:
 - Name of department or group
 - Number of expected participants
 - Any available dates and times

Active Shooter

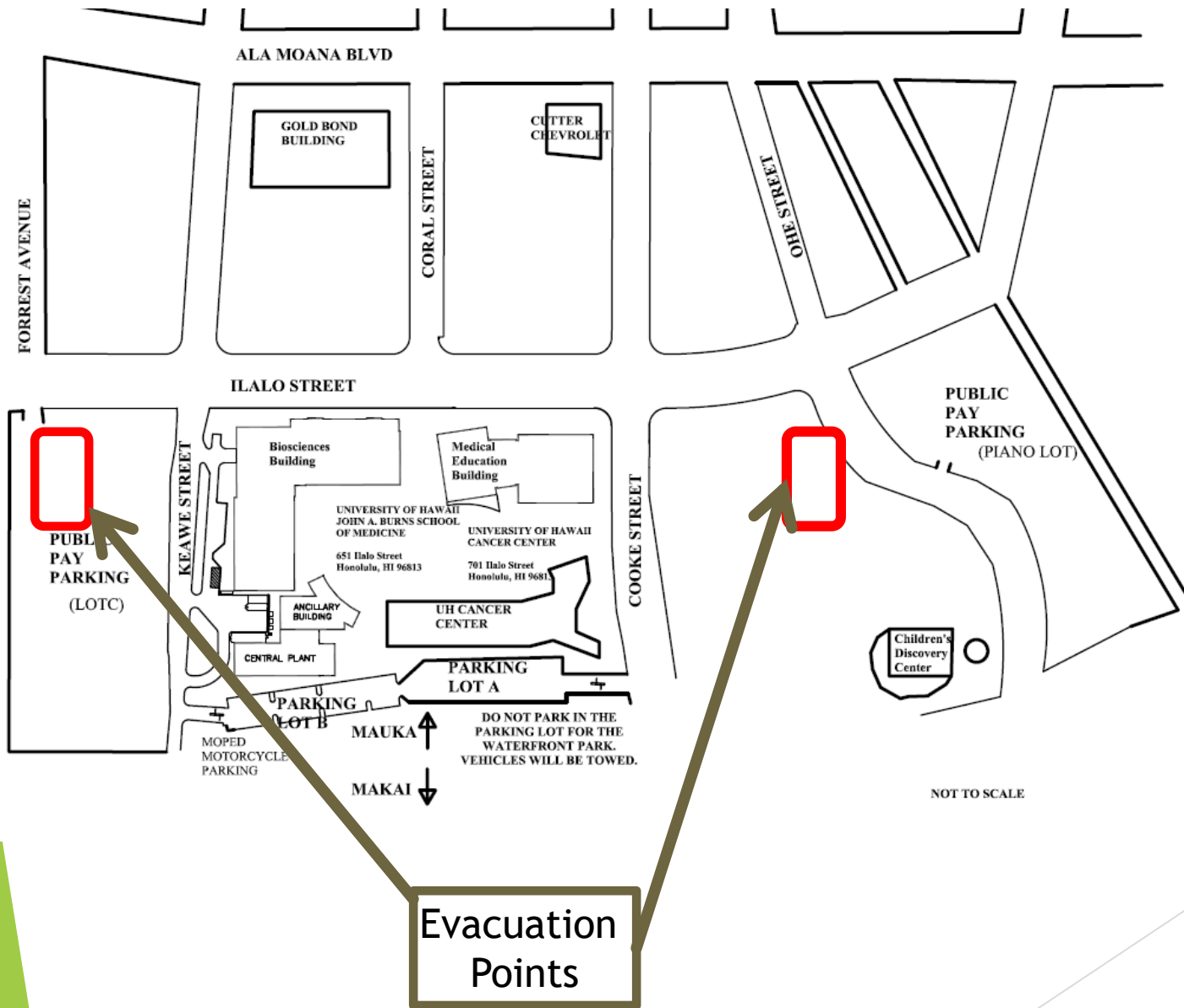
Employee and Student Response Options to Consider:

RUN
HIDE
FIGHT

RUN

If there is an accessible escape path, attempt to evacuate the premises. Be sure to:

- ▶ Have an escape route and plan in mind
- ▶ Evacuate regardless of whether others agree to follow
- ▶ Leave your belongings behind
- ▶ Help others escape, if possible
- ▶ Prevent individuals from entering an area where the active shooter may be
- ▶ Keep your hands visible
- ▶ Follow the instructions of any police or security officers
- ▶ Do not attempt to move wounded people
- ▶ **Call 911** when you are safe



HIDE

If evacuation is not possible, find a place to hide where the active shooter is less likely to find you.

Your hiding place should:

- Be out of the active shooter's view
- Provide protection if shots are fired in your direction (i.e., an office with a closed and locked door)
- Not trap you or restrict your options for movement
- To prevent an active shooter from entering your hiding place:
 - Lock the door
 - Blockade the door with heavy furniture

If the active shooter is nearby:

- Lock the door
- Silence your cell phone and/or pager
- Turn off any source of noise (i.e., radios, televisions)
- Hide behind large items (i.e., cabinets, desks)
- Remain quiet

FIGHT

As a last resort, and only when your life is in imminent danger, attempt to disrupt and/or incapacitate the active shooter by:

- Acting as aggressively as possible against him/her
- Throwing items and improvising weapons
- Yelling
- Committing to your actions

You videos on the subject of RUN, HIDE, FIGHT

U.S. Department of Homeland Security
Active Shooter Situation: Options for Consideration
(7:52)
<https://youtu.be/pY-CSX4NPtg>

Ready Houston
RUN. HIDE. FIGHT.® Surviving an Active Shooter Event
(5:55)
<https://youtu.be/5VcSwejU2D0>

Natural Disasters



Follow Advice of Hawaii Emergency Management Agency (formerly known as Civil Defense)



- Monthly Siren Testing 11:45 AM on the first business day of each month
- Listen to the news for updates.
- Look for updates from the University of Hawai‘i. www.hawaii.edu
- Look for updates from JABSOM.
<https://twitter.com/uhmed>
www.facebook.com/JABSOM

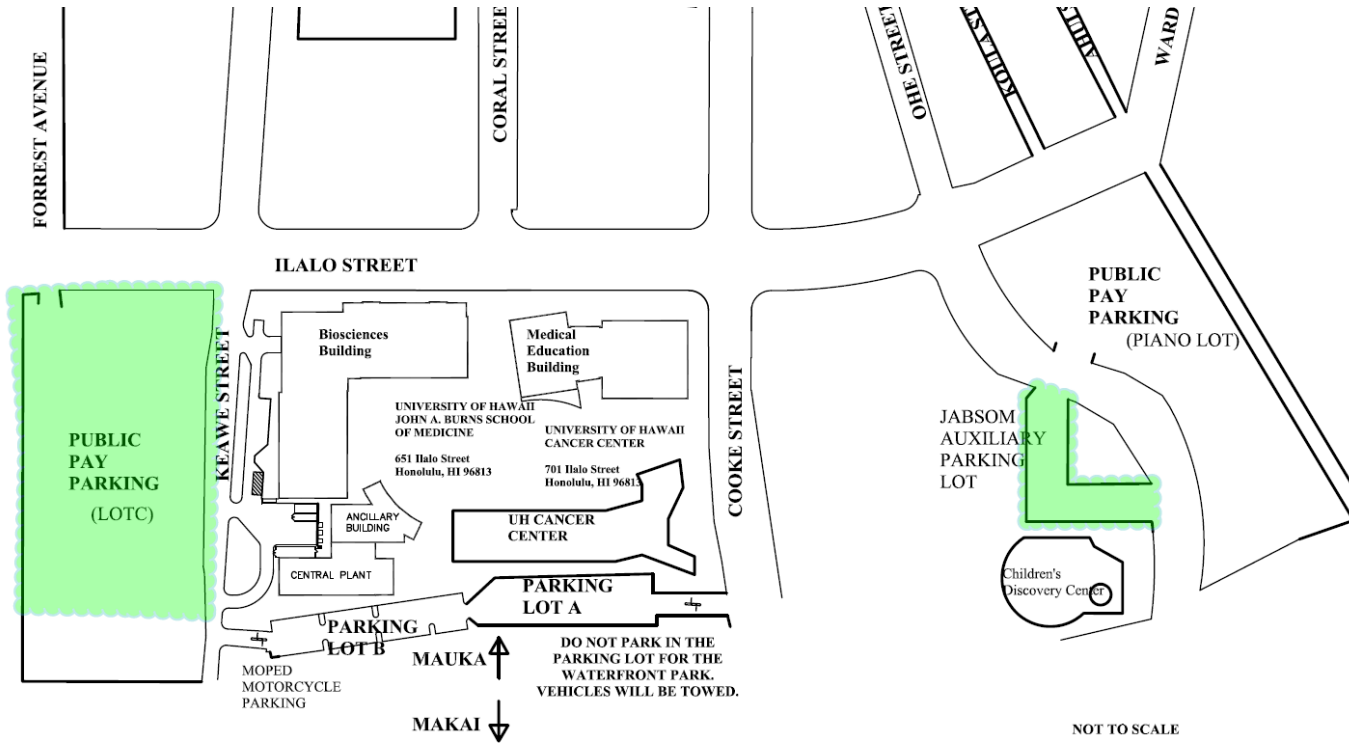
If JABSOM is Closed due to a disaster

- ▶ Stay away from the facilities.
- ▶ Wait until you hear the school is open and available.
- ▶ Follow announcements from the University.
- ▶ Pay attention if classes are relocated to an off site location.

PARKING AT KAKAAKO



Graduate Student parking passes are available for purchase in LOTC



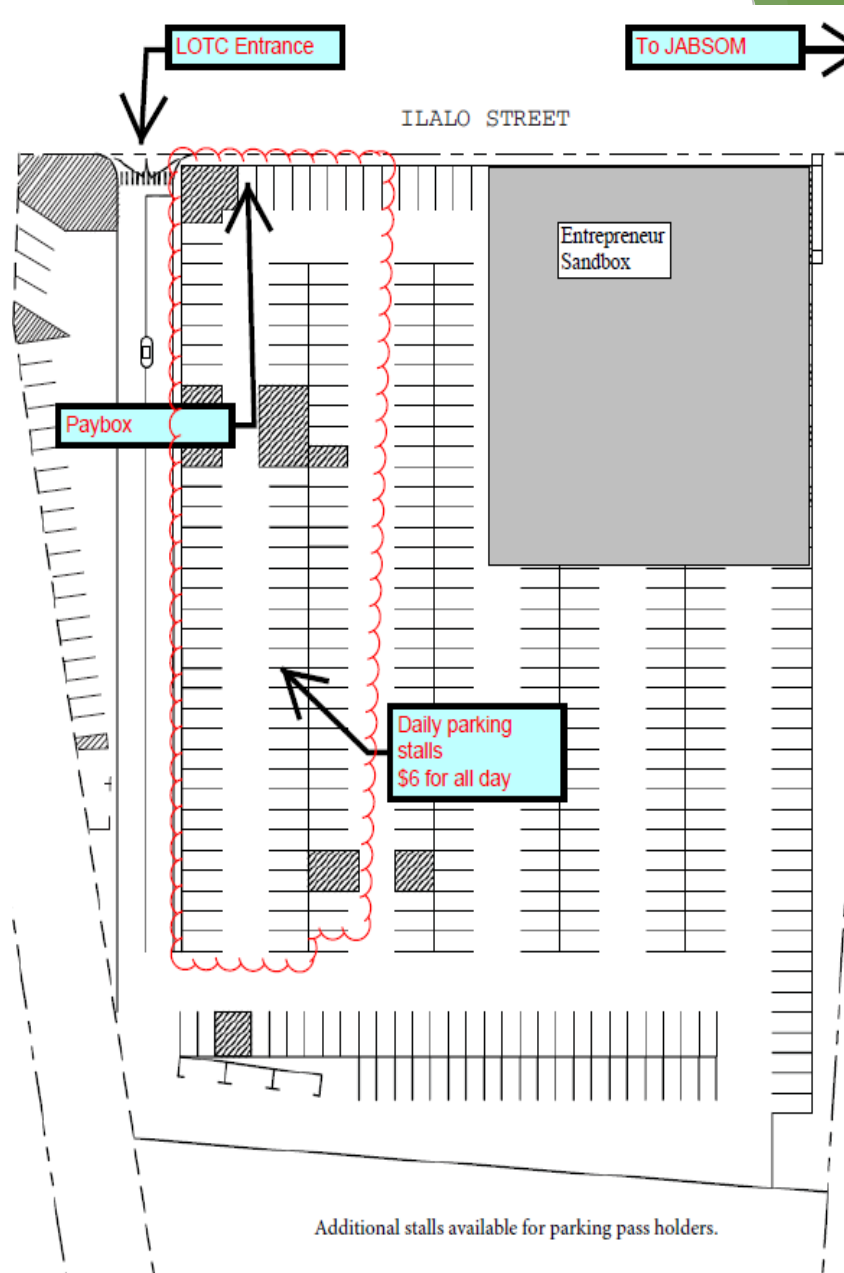
Parking LOTC

The parking lot is located on Ilalo and Keawe Streets.

The entrance is near Forrest Avenue.

- Currently there are 100 daily parking stalls at \$1.00 per hour.

Secure Parking LLC



PARKING PASSES

1. **20 LOTC** passes are available for Graduate Students.
2. Email announcements go out with information on the lottery sign up and when the site will be available to accept names.
3. Students selected in the lottery will be notified by email.
4. Lottery selection is not transferable. Only the students selected in the lottery may purchase the pass. Even if you are carpooling, only the selected student will be approved to make the purchase.
5. Passes for parking in LOTC are sold by quarters.
 1. September - November
 2. December - February
 3. March - May
 4. June - August
6. Passes are sold online. Price is \$168.75 per quarter.
7. Students selected in the lottery may purchase quarters in advance when the passes are sold.
8. Any remaining passes after the purchase deadline will be offered to the next name selected in the lottery. This will continue until all passes are sold out or the lottery list is exhausted.

Mahalo for your attention.

Elwyn Watkins

Building and Security Systems Engineer

JABSOM Office of Facilities Management and Planning

elwyn@hawaii.edu

jabsom-security@lists.hawaii.edu

jabsom-parking@lists.hawaii.edu