DOSSIER BOOTCAMP:
A Mentoring Program for JABSOM Faculty
Applying for Promotion and/or Tenure

Date: April 4 – May 30 (Thursdays, weekly); (no session on April 25)
Time: 12:00 - 1:30 pm
Location: JABSOM Medical Education Building, Room 202

Facilitator(s): - Kalani Brady, MD (Director of Faculty Affairs)
- Lori Emery, MEd (Faculty Development Program Manager)
- Panel of Mentors (Senior Faculty and Past Applicants)

Target Audience: Compensated faculty intending to apply for promotion or tenure either this year (Fall 2019) or next year (2020)

Sessions will cover the application process, deadlines, criteria, sections of the dossier and helpful strategies to put together a successful dossier. Participants will have an opportunity to build their dossier, develop drafts and receive feedback from senior mentors (which may include: past applicants, Department Chairs, Department Personnel Committee members, University Tenure Promotion Review Committee members, or JABSOM Dean’s Advisory Committee on Appointment Promotion Tenure members).

Workshop Objectives (at the end of the session, participants will be able to):
• List the sections of the dossier
• Identify strategies to create a successful dossier
• Develop their dossier

To register: https://goo.gl/forms/pi4gdG2YOvM1oY7D2
Or email: Lori Emery at lmatsuza@hawaii.edu

Parking:
On Street: Metered parking available on Ilalo St. or Cooke St.
Lot C: Limited parking located in parking lot on Ewa side of campus, corner of Ilalo St. and Forrest Ave. $6.00/day, exact amount required, must park in a numbered stall.

For more information contact: Lori Emery lmatsuza@hawaii.edu 692-0884