The Sponsoring Institution is committed to ensuring that the educational and work environment allows residents to raise and resolve concerns in a confidential and protected manner without fear of intimidation or retaliation. There are multiple methods by which the Sponsoring Institution provides avenues for residents as well as faculty to provide concerns confidentially.

Graduate Medical Education (GME) anonymous email address
Residents, Fellows and Faculty are welcome to use the anonymous email address from which concerns may be sent directly to the Office of the DIO, GME Office and/or Program Leadership. This email account can only be used for sending comments and not for receiving responses or replies.

This email address is available on the University of Hawaii, John A. Burns School of Medicine Graduate Medical Education website as well as the New Innovations home page. To access this anonymous account, log into http://mail.google.com. The user name for the account is “gmehawaii”. The password for this account is available on the New Innovations welcome page (http://www.new-innov.com/pub/).

After receipt of the concern, the recipient will send the concern to the appropriate leadership (including the Program Director if the Program has been identified). The GME Administrator is responsible for tracking the progress and resolution of each concern and presenting it for discussion at the GMEC.

Program Leadership and Administration
A Resident may discuss his/her concern(s) with the Chief Resident, Resident representative to the GMEC (Resident Leadership Forum Representative), faculty advisor, Program Director, Department Chair, the Office of the DIO (DIO, Deputy DIO, HRP CEO, GME Administrator and Associate Dean of Medical Education) and the Dean. Confidential and anonymous reporting mechanisms within Programs are also available, such as locked suggestion boxes and anonymous email addresses from which Residents may send an email to Program-specific administrators.

Similarly, Faculty and staff may discuss their GME-related concern(s) with the Program Director, Department Chair, Office of the DIO and the Dean.

Note: Regardless of reporting method, there will be no retaliation against or intimidation of all individuals (Residents, Fellows, Faculty and Staff) who raise or provide information concerning GME-related concerns, issues or recommendations.