

Space Committee Requests - Open Forum Minutes

Where: MEB 202, Access Grid Room

When: Friday, September 13th, 2013 Time: 8:00 - 9:00am

Attended: Nancy Foster, Mariana Gerschenson, Richard Kasuya, Henry Glaspie, Kathleen Kihmm Connolly, Alika Maunakea

A. Introduction

- a. Results from Last Meeting
 1. Dean approved requests submitted by Richard Allsopp and Department of Native Hawaiian Health (Ahu)
- b. Dean approved space changes at JABSOM
 - i. Goldbond and MEB
 1. Department of Psychiatry research division will be moving to GB suite 301 in the beginning of October.
 2. PBL study space has been designated for GB 607. In the process of equipping and furnishing the room, to be available in January 2014.

B. Space requests for review/comment

- a. Facilities – Office for Deborah Austin, who works closely with the janitorial APT staff needs private space for personnel issues.
- b. Peter Hoffmann – Mariana Gerschenson, spoke on behalf of Peter Hoffman, requested one office, 4 cubicle, 792 sp ft lab space (2 bays), and shared tissue culture space in BSB (228D and BSB 225E).
- c. Alexander Stokes – not present, request is deferred till next meeting in December.
- d. Alexander Stokes - not present, request was for two bays, one office and shared lab space
- e. Ben Berg – Request for an office, currently designated for BioSpots program, for senior fellow. Discussed that the office must be vacated if a BioSpots occupant needs the office.
- f. Alika Maunakea – Requests one cubicle adjacent (Diamond Head) of his current occupied space for a new hire. Office of Information Technology will work with Alika Maunakea regarding placement of computer equipment.

C. Questions & Comments

- a. Freezer room space was brought up as an issue in BSB. Issues need to be discussed and worked out on who owns and uses freezers.
- b. If freezers are outdated, or not functional, they need to be removed. The possibility of purchasing new freezers may be explored.

D. Next Open Forum – December 20th, 2013