

MINUTES
JABSOM Executive Committee Meeting
October 16, 2015
MEB 202

Committee Members:

Attended: Naleen Andrade, , Pat Blanchette, Lawrence Burgess, Elaine Evans, Nancy Foster, Anthony Guerrero, William Haning, Jerris Hedges, Allen Hixon, , Keawe Kaholokula, Winona Lee, Henry Lew, Kamal Masaki, Kenric Murayama, Ken Nakamura, Vivek Nerurkar, Lauren Oshima, Victor Ruthig, Alan Schiller, Liz Tam, Dick Teshima and Ivica Zalud

Unable to attend: Marla Berry, Mariana Gerschenson, Rosanne Harrigan, Satoru Izutsu, Lemomi Kanagusukua, Richard Kasuya, Scott Lozanoff, Roy Magnusson , Damon Sakai, Tina Shelton, Cecilia Shikuma, Richard Smerz, Andrew Stenger, Danny Takanishi and Steve Ward

Guests: Rachel Boulay, Venkatarman Balaraman and Giselle Borland (meeting recorder)

Agenda Item/Speaker	Discussion	Action
Lawrence Burgess and Ivica Zalud – Internal Giving Campaign	Reminders to give to the Internal Giving Campaign and that the Ice Cream Kick Off Celebration is 10/16/15.	
Dean Jerris Hedges - Announcements	<p>Minutes were approved with a motion by Dr. Haning and a second from Dr. Murayama. No opposed, abstentions. If you were not present at the last meeting, let Giselle know that you will abstain from approving the minutes since you were not present.</p> <p>The Dean attended the Board of Regents meeting on Maui. Regent Kudo reversed his position as a result of conversations and additional information he received and asked others to convert their votes from a \$1 ask for the Cancer Center to support of the UH President's ask of \$5 million that will go to the Governor. It passed unanimously.</p> <p>Dialogue continues with Rep. Issac Choy (Higher Education Committee) and the Dean (and others) regarding the Cancer Center. Some discussion followed about the best way to give the Representative the information he needs to support the Cancer Center (and the Medical School).</p> <p>The best news out of the BOR meeting was that we are officially approved to appoint Pat Blanchette as the Interim Associate Dean for Medical Education, to fulfill Richard Kasuya's duties in the Dean's office. He continues at JABSOM in the Office of Medical Education. Alan Schiller noted that Richard Kasuya spoke at the Department of Pathology faculty meeting and was very informative.</p>	

	<p>He highly recommends other departments to ask Dr. Kasuya to speak to the faculty members.</p>	
<p>Nancy Foster – RTRF Update</p>	<p>(Please see attached Power Point for more details)</p> <p>Nancy presented a history of the RTRF allocation since 2009. Her power point details the year the indirect costs were generated; they generally came back to us the following year. A question and answer period and discussion followed regarding RTRF and how JABSOM might be able to get more RTRF back, given minimal Manoa and System support of campus infrastructure.</p> <p>Nancy has given Kelley Withy (who is one of our largest advocates with the Manoa Faculty Senate) a large amount of information for her to present to the Manoa Faculty Senate regarding what is happening with our tuition and our RTRF funds.</p> <p>(Please see power point for detailed graphs/charts).</p> <p>Dean Hedges noted that at the Regents meeting, it was said the UH would need to provide some support for the Cancer Center going forward, in other words, that the financial solution was not to come solely from the legislature. It seems the only way to make this happen would be for Manoa & System to take less RTRF (the expectation is that if they take less RTRF from the Cancer Center, they would also take less RTRF from JABSOM).</p>	
<p>Winnie Lee – JABSOM Employee and Student Diversity Annual Report</p>	<p>(Please see attached Power Point for more details)</p> <p>The first Annual Diversity Report with regard to the medical students, faculty and staff was presented. Diversity is one of the LCME standard requirements, Element 3. With the LCME changes, there are fewer standards, but more elements under the standards.</p> <ul style="list-style-type: none"> - By enhancing diversity, we enhance the learning environment. <p>More common citations are given due to this element than any other. Between 2009 and 2012, out of 71 site visits, 39% received citations for this standard. Our institutional diversity policy was formally approved in 2014.</p> <p>The statement has two objectives:</p> <ul style="list-style-type: none"> - Student Diversity, which supports initiatives including ‘Imi Ho’ola, Native Hawaiian Center of Excellence, Area Health Education Center and the Health Careers Opportunity Program - Diverse Workplace within the School, which includes a diverse 	

	<p>faculty, staff and administrative leadership to reflect the ethnic diversity in Hawaii and promotes gender equity.</p> <p>Discussion followed about diversity at JABSOM. It was asked if sexual orientation/gender diversity was included in the diversity policy. Winnie explained that it was not specified in the LCME rules, but that JABSOM is including it in our policy.</p> <p>(Please see power point for more details on each objective and for detailed graphs and demographic data)</p>	
<p>Jerris Hedges – Additional comments</p>	<p>The AAMC agreed to begin put out information on its diversity dashboard noting the percentages of Native Hawaiian and Pacific Islanders in medicine. This information was collected in the past, but not reported.</p> <p>It is important to be careful not to introduce bias by the criteria we mandate during on recruitments. Don't use arbitrary markers of success for leaders that are associated with prior national selection biases; look for other ways desirable qualities can be demonstrated.</p> <p>At the last meeting it was agreed to approve a task force to review the bylaws. Please send your comments to either the Dean or Richard Kasuya by 10/19/15. Dr. Kasuya has presented draft bylaws to the faculty senate, and their comments will also be collected by that date. Then the bylaws will be sent out electronically to you with all the input included. They hope to vote on them at the November general faculty meeting.</p> <p>Congratulations to Kenric Murayama as the new founding president of the Society of Asian American Surgeons.</p> <p>The search for the Cancer Center director will also begin shortly.</p> <p>Nancy reported that Tracy Sonomura is leaving JABSOM 10/26 to work at the Travel Industry Management school. Melia Young will fill in the position during the transition period until a decision is made in the Spring about the position and structure of administrative staff for the Dean's Office. Melia will also continue to work on Special Events.</p> <p>Nancy also confirmed that the reorganization plan for the Kaka'ako Campus was submitted on 9/30/15. She also reminded everyone that the fiscal department is selling hot dogs to raise money for the internal giving campaign on Halloween.</p>	

Adjourned:

10:30 am