

MINUTES
 JABSOM Executive Committee
 Friday, June 17, 2016
 9:00A.M. – 10:30A.M.

Topic	Discussion	Action
<p>Reorganization Phasing – <i>Dean Hedges and Nancy Foster</i></p>	<p>The first draft of the reorganization was submitted in September 2015. The drafts then went to the Unions & CAB for review in March and April of 2016. The drafts are now to be reviewed by the UH President and Chancellor, and when complete, to the Board of Regents for final approval.</p> <p>Nancy and the Dean have proposed a two-phase wrap up to the reorganization. Phase 1 is to approve those organizational charts that represent JABSOM only. Phase 2 would be to approve the Cancer Center and total campus reorganization (Originally the “Hale” or House Model).</p> <p>The main reason for a two phase completion of the reorganization is the LCME Review in 2017. The LCME documents must reflect the current academic mission, operations, and processes of JABSOM, as of June 30, 2016. The remaining approvals for the Cancer Center and broader campus reorganization are not immediately necessary for the LCME materials preparation.</p> <p>The Cancer Center is currently putting together a task force to review the final drafts of the reorganization from the perspective of the Cancer Center.</p> <p>An offer has been made to a candidate for the Director of the Cancer Center, but no acceptance has been made yet. The Board of Regents is also requesting a new business plan from the director of the Cancer Center in fall 2016.</p>	

	<p>Nancy asked the committee members to review their departments' functional statements and submit any necessary changes by July 15, 2016. The narratives can be changed. The "boxes" which represent job counts cannot be changed. Many of the functional statements have existed for several years and have only been modified with input or request from departments.</p> <p>Nancy asked if anyone had concerns related to seeking approval for Phase 1 of the reorg completion, and no concerns or objections were made. There was some brief discussion regarding the clinical science department charts.</p> <p>Dr. Magnusson has agreed to oversee University Health Partners (Formerly UCERA) full time and will be stepping away from JABSOM.</p> <p>The title of AHEC was marked for revision on the organization chart.</p> <p>Dr. Bill Haning suggested an endorsement from the executive committee on Phase 1 of the reorganization completion. An endorsement would show UH System leaders full support for the reorg from within JABSOM.</p>	<p>A motion to approve the staging of the re-organization and its contents was made by Dr. Haning. Dr. Lee Buenconsejo-Lum seconded the motion. The executive committee voted full approval with no nays or abstentions.</p>
<p>LCME Accreditation Update – <i>Pat Blanchette and Danny Takanishi</i></p>	<p>There have been greater efforts to document more frequently the benchmarks and progress made in accordance with LCME guidelines and the changes made to these guidelines over time.. Therefore, an LCME update is planned for each executive committee meeting henceforth.</p> <p>Dr. Blanchette discussed the LCME Chief Academic Officer (CAO) role which describes many of the responsibilities of the associate dean for medical education/academic affairs position she is currently pioneering. The CAO is not a new position in the dean's office, it comprises a set of functions described in various sections of the LCME guidelines.</p> <p>The key duties of the CAO (as described by the LCME guidelines) are as follows:</p> <ul style="list-style-type: none"> • Leads/participates in institutional level planning • Controls medical budget and has authority to make changes as necessary • Oversees conduct and overall quality of the medical education program 	

	<ul style="list-style-type: none"> • Chairs LCME Continuous Quality Improvement Committee • Monitors adequacy of faculty at different sites • Plays a role in determining objectives <ul style="list-style-type: none"> ○ Teaching and assessment methods ○ Sequencing content ○ Monitoring quality 	
<p>UH Foundation Fiscal Training and Grateful Patient Fundraising – <i>Elaine Evans</i></p>	<p>Elaine showed sample posters, brochures etc. for the new “Grateful Patient” focus from the UH Foundation. The intent is have grateful patients donate to JABSOM and medical-related accounts at the UH Foundation and not to the physicians themselves.</p> <p>Elaine encouraged the leadership to encourage faculty to provide information on how to contact UHF personnel regarding a donation, should a patient ask for information.</p> <p>The brochures/ posters are most likely to be used within the offices of the JABSOM Clinical Faculty who belong to UHP/UCERA.</p> <p>It was suggested to have a female photo for the brochures at female-specific medical sites such as Kapiolani Hospital for Women and Children, and for images of children in the pediatrics locations. The sample brochures currently only have a photo of a senior man but can be amended.</p> <p>Elaine also briefly reminded the committee of the upcoming Fiscal Training workshop regarding use of departmental UHF accounts. A handout was provided.</p>	
<p>NIH Program Grants – <i>Mariana Gerschenson</i></p>	<p>Updates on Grants:</p> <ul style="list-style-type: none"> • The RCMI G12 Mechanism will be ending in July 2017 and the RTRN is being maintained 	

- As proposed by the new NIMHD Director, the RMATRIX (U54) and BRIDGES (G12) will be merging together under the U54 Mechanism
- The new grant model will be on a health disparity theme with pilot projects and grants similar to R01/R21 grants
- NIMHD RFA will be released in August 2016 with submission in December 2016
- Given the preference of the NIMHD Director holds, the RFA will be open to more institutions

There are strategic planning meetings scheduled with the Dean's office:

- NIMHD PI will meet on July 7, 2016
- Other senior PIs from JABSOM and units will also meet in July

Francis Collins, Director of the NIH, has made an effort to move away from infrastructure grants and simply support scientists. The large university programs have been supportive of this path but smaller universities are still in need of infrastructure support.

Hawaii is in a good position to compete on the basis of scientific merit because of the Pacific Islander, Native Hawaiian, and other underserved populations that JABSOM supports. However, there will be more competition for grants and funding from programs that are serving the minority or underserved populations on the mainland USA, such as Hispanic, African American, and Latino communities.

The IDeA Program (Institutional Development Award) has two main components: Centers of Biomedical Research Excellence (COBRE) and IDeA Networks of Biomedical Research Excellence (INBRE)

Information on COBRES:

- 15 years grants reviewed every 5 years
- COBRE support comes in three phases
- Each qualified institution can only submit one COBRE application per year
- JABSOM Currently has 3 COBRES & 1 Pending COBRE application

	<ul style="list-style-type: none"> • The Vice Chancellor of Research (VCR) will allow one submission per unit and the applications will be sent out for pre-submission external review • JABSOM will accept requests for proposals up until September 1, 2016 • JABSOM's submission will compete with other UH Manoa applications • The VCR is looking for larger collaboration of units, with more junior researches – they do not want the focus to be solely on JABSOM • Do not use a current JABSOM COBRE theme in future application <p>The presentation slides will be sent out via email</p>	
Dean's Update	<p>Dr. Naleen Andrade is currently finishing her DIO role. A recognition celebration of her leadership will be given at the upcoming Resident Orientation Reception.</p> <p>Dr. Magnusson is transitioning out of his role at JABSOM and will be commuting between Hawaii and Portland, Oregon for the next year.</p> <p>Dr. Magnusson was presented with a traditional Hawaiian Canoe Paddle in grateful appreciation for his outstanding leadership and guidance during his time at JABSOM. The Dean gave a brief thank you speech and light refreshments were served.</p>	

Next scheduled meeting: July 15, 2016