

MINUTES  
 JABSOM Executive Committee  
 Friday, July 19, 2013  
 9:00A.M. – 10:30A.M.

Next scheduled meeting: TBA

Topic	Discussion	Action
OPHS Status Update – Jerris Hedges	Chancellor has announced that the OPHS will be moving under the VC for Academic Affairs. More info to come.	
Lot C & MEB-BSB Shutdown – Ed Ohlson	<p>Final HECO upgrades caused the 9:03 outage.</p> <p>Provisions with diesel generators, HECO staff, police etc. were made in advance for the outage.</p> <p>There were some minor complications, but the additional HECO staff and JABSOM facilities controlled the issues.</p> <p>Office of capital improvement currently working with HCDA on purchasing parking passes for Lot C after the new lease goes into effect on September 1.</p>	
Encrypted Email – Hank Glaspie	<p>Personally Health Information (PHI), HIPPA or FERPA protected information should not be sent via email if at all possible lest it be “read 12 times”.</p> <p>“Entrust Mail” encryption system being piloted.</p> <p>Hank requested names of users for the new system to report to the CIO.</p>	
Non-Comp Attestation Process – Ezra Bendiner	<p>Form fillable PDF of the attestation regarding faculty supervision and insurance responsibilities is now on the JABSOM HR website and will capture new non-comps moving forward.</p> <p>For existing non-comps, email blasts with links to the site have been sent out on 3 separate occasions. Current completion rate is at 20%. Department chairs are being provided with outstanding list, individualized forms, and self-addressed envelopes.</p> <p>Deadline to submit all outstanding forms was changed from August to September 15.</p>	

<p>Centralized Position Management – Coco Seymour and Kathy Matsumoto</p>	<p>Effective July 1, and due to recent 100 position sweep, UH Manoa has pooled its permanent counts including: Faculty, APT, Executive, Graduate Assistants.</p> <p>Does not include civil service positions: Secretary and Library Assistant</p> <p>Any new hire will now be pulled from the consolidated pool of FTEs.</p> <p>All new hires still require Dean’s approval.</p>	
<p>UCERA Year Ending Update – Pat Blanchette</p>	<p>Pat reviewed current clinical activities, new faculty recruitment, grants and contracts, and overall support for JABSOM.</p> <p>118 total providers for FY2013 31 total staff people currently at UCERA central Turnover rate approximately 16-17%</p> <p>Revenue estimated \$30 million by year end</p> <p>Major initiatives for 2014:</p> <ul style="list-style-type: none"> <li>• Increase primary care capability</li> <li>• Increase number of specialty physicians</li> <li>• Medical neighborhood program</li> <li>• Contractor/ subcontractor for various grants</li> <li>• Prepare to partner well with ACOs</li> <li>• Process of reviewing and advising investment policy</li> </ul> <p>Challenges in opportunity:</p> <ul style="list-style-type: none"> <li>• Departments that need more support &amp; growth: Internal Medicine, Surgery, and Family Medicine</li> <li>• Looking at new services and models for growth to continue sustainable and profitable business model</li> </ul>	