

MINUTES
 JABSOM Executive Committee
 Friday, February 17, 2012
 9:00A.M. – 10:30A.M.

Next scheduled meeting: March 16, 2012

Topic	Discussion	Action
Dean's Announcements – Jerris Hedges	<p>Dr. Izutsu introduced Dr. Ashamine who is the new director of the University of Hawaii Post-Graduate Medical Education Program at Chubu Hospital in Okinawa.</p> <p>Okinawa is called the keystone of the Pacific.</p> <p>University of Hawaii first class of medical interns in Okinawa ended with 8 doctors completing program.</p> <p>Dr. Ashami briefly gave history of Okinawa, military occupation and political control, and the need for more medical education and doctors. Okinawa is now called "Hawaii in Japan".</p> <p>Dean mentioned Chubu hospital leading the way in post-graduate medical education for Japan, and the importance of the partnership.</p> <p>The Dean had Nancy speak about HIPAA compliance. Just before Thanksgiving, a HIPAA survey of 10 questions was sent out. Of 1800 participants, only 300 responded. The survey will be sent out again to non-respondents. The auditors want 100% participation from individuals paid on UH Funds. The survey will be due February 29th.</p> <p>Universities are considered Hybrids with some controlled and some uncontrolled areas for information. The auditors want to assess the risk exposure of JABSOM with HIPAA related activity.</p> <p>Discussion followed on the confusion of the survey and possibly rewriting it before sending it out again.</p>	

<p>CME – Kalani Brady</p>	<p>Kalani described accreditation & gave brief historical outline: LCME - undergraduate MD Accreditation Council for GME – residency & fellowship Accreditation Council for CME – post school and during practice</p> <p>ACCME accredits 2300 programs nationally and the HCCME (Hawaii Consortium for CME) is one of those programs. Hawaii was the first consortium nationally to ever succeed nearly 18 years ago.</p> <p>Since then, there has been attrition in leadership over the last decade. CME coordinator retired in 2009 leaving a gap at JABSOM. A volunteer stepped in briefly in 2010 for only 8 months. A new coordinator has been hired as of June 2011. Kalani joined the staff in 2011 and started a training initiative for coordinators.</p> <p>The HCCME is up for accreditation with a 400 page self-study report submitted last December. In 2 departments, there was not a single document verifying any CME training. The problem has since been remedied but Kalani urged the executive committee to bring the importance of CME to their respective departments and engage faculty.</p>	
<p>NIH Salary Cap/ Use of RCUH Revolving Accounts – Coco Seymour and Jennifer Halaszyn</p>	<p>NIH issued retroactive notice at end of January. Salary cap has been lowered to \$179,700; equivalent to executive level 2 compensation for federal employee.</p> <p>Jennifer provided slideshow with new salaries on competing and non-competing grants, and the respective timelines.</p> <p>Caveat is that the salary cap will be enacted for the lifetime of the award or unless the NIH changes the rules in the following 2013 year.</p> <p>Coco discussed the 25 revolving accounts in JABSOM.</p> <p>The revolving accounts are self-sustaining and are set up for specific purposes. To provide proper control for some extramural funding running through RCUH, the University created an APM. Majority of accounts are set up for workshop purposes.</p> <p>As a reminder, for project activity that doesn't fall under the criteria, the</p>	

	<p>activity should go through the Office of Research Services.</p> <p>One RCUH and one JABSOM internal form are necessary for the accounts and expiration dates are listed on the forms.</p> <p>What differentiates the revolving accounts is that the number usually begins with a "00...".</p> <p>If you have any questions, please call Coco.</p>	
--	--	--