

MINUTES
 JABSOM Executive Committee
 Friday, July 15, 2011
 9:00A.M. – 10:30A.M.

Next scheduled meeting: TBA

Topic	Discussion	Action
<p>Dean's Announcements – Jerris Hedges Department Coverage</p>	<p>How are Departments' identifying the contact person when the Chair or other leadership is gone?</p> <p>Dean asked that departments create internal department coverage plans and bring the plans back to the Dean's office staff.</p>	
<p>Hospital & EMS Preparations for APEC Meeting – Elizabeth Char & Toby Clairmont</p>	<p>APEC is comprised of 21 member economies and has been in existence since 1989.</p> <p>The 19th APEC Conference will be held on November 12-13.</p> <p>Elizabeth (Libby) is chairing the Health and Medical Sub-committee which falls under the National Social Security Event Committee.</p> <p>Libby explained how the City and County of Honolulu, the Federal Fire Departments, the military bases & defense organizations, and some private responders will work together as resources for the event, and in the case of unexpected emergencies.</p> <p>The primary mission is that the normal day-to-day functioning of pre-hospital care (ambulances) is not interrupted by the APEC activities.</p> <p>They have been working with the state and FIMA for casualty and emergency planning.</p> <p>Toby works for the Health Care Association of Hawaii and the HAH Emergency Services Coalition. Under his command, the Kalawao Rescue will be employed for APEC.</p> <p>The Kalawao Rescue is a disaster medical team that provides the initial and follow-up medical response to major emergencies & disasters. The team provides disaster relief even outside of Hawaii and has provided relief in American Samoa, Guam, and for Hurricane Katrina in New Orleans. The team utilizes 7 Acute Care Modules throughout the islands to provide relief. Toby also explained the process of working with the hospitals during an emergency.</p>	

<p>DPC Oversight and Function – Reed Dasenbrock</p>	<p>Vice Chancellor Reed Dasenbrock’s office is in charge of tenure and promotion for all faculty hires.</p> <p>Manoa is making changes in the process of tenure and promotion. The basic ground rules for tenure & promotion is based off the contract and the contract trumps everything.</p> <p>Most JABSOM departments have “approved” guidelines but they are old. Reed asked that the departments begin reviewing their contracts and updating those guidelines.</p> <p>If there is a clear conflict between the general campus and departmental contracts, the general campus will trump the contract.</p> <p>Reed expressed that the form of publication for a tenure request might seem totally unconventional to others reading the request with no knowledge of those conventions. For example: multiple authors on a medical peer-reviewed paper versus a single author on a philosophy piece might seem obscure to each other.</p> <p>Reed’s office is asking that departments create a clear statement of conventions and reasoning behind tenure. The statement needs to reflect genre, the status of co-authorship, and order of authorship.</p> <p>Reed’s office is recommending that the department chair secure an equal number of letters from the candidate’s list as well from additional scholars with objective views.</p> <p>Brief discussion followed on the necessity of objective views to counter potential biases of personal recommendations.</p>	
<p>HMEC Overview – Roy Magnusson</p>	<p>The Hawaii Medical Education Committee was established in 2003 as a legislative-created body to create and follow a strategic plan for graduate medical education.</p> <p>It has 13 members including the Deans of the School of Nursing and Medicine, the Cancer Center Director, Department of Health Director, various hospital and private officials, and one federal official.</p> <p>The primary purpose so far has been workforce assessment.</p>	

	<p>Charge by the legislature:</p> <ol style="list-style-type: none">1. Comprehensive workforce analysis2. Analyze GME programs3. Recommend changes for improvement4. Develop and implement improvement plan5. Seek funding for support6. Monitor the plan for effectiveness7. Report on progress <p>Conclusions of the HMEC assessments:</p> <ol style="list-style-type: none">1. There is a doctor shortage in Hawaii2. JABSOM has a high retention rate thus providing doctors3. There needs to be more investment in GME <p>Objectives of the coming year:</p> <ol style="list-style-type: none">1. Where do we currently train and where are the shortages?2. To find an understanding of GME funding and shortages3. To begin measuring & demonstrating quality of GME	
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