

MINUTES
 JABSOM Executive Committee
 Friday, August 12, 2011
 9:00A.M. – 10:30A.M.

Next scheduled meeting: September 16, 2011

Topic	Discussion	Action
<p>2011 Internal Giving Campaign – Keawe Kaholokula & Richard Kasuya</p>	<p>2010 Results:</p> <ul style="list-style-type: none"> • 100% executive committee participation • \$138,531 in gifts & pledges • 230 donors • 22% Medical School Development Fund • 12% Rural Education Endowment • 12% Simi Tiki Fund • 54% Various JABSOM Funds <p>2011 Goals:</p> <ul style="list-style-type: none"> • 100% executive committee participation • \$150,000 in gifts & pledges • 250 donors • Dean's Matching Challenge is \$10,000 <p>Emphasis on the following funds:</p> <ul style="list-style-type: none"> • Sim Tiki Fund • Rural and Neighbor Island Support Fund • JABSOM fund of your choice <p>Jeffrie Jones explained the option of Charitable Gift Annuities and tax deductions. You can defer payouts to a later date or accept as of age 60. Jeffrie also talked about endowments & legacy gifts.</p>	
<p>IDC Waivers – Coco Seymour & Jennifer Halaszyn</p>	<p>Kakaako Research Rate for Indirect Costs is 50%. Clinical trial activities fall under “other sponsored activities”.</p> <p>If a sponsor wants to cap the rate for your research project, it needs to be comparable with the cap rate for other similar projects. There needs to be a memo or clear reference to the cap.</p> <p>For voluntary caps, a waiver, 0% FNA or a reduction has to be approved by the Dean and the VC for Research & Graduate Education. A copy of the approved memo must be included with submission to the grants proposal department and ORS.</p>	

<p>Departmental Budgets – Nancy Foster</p>	<p>In June, the 5 year forecast plan was presented but denied. The President asked JABSOM to work with the Chancellor on the best uses of IDC and find sustainable sources of revenue.</p> <p>Nancy explained that all tuition funds go to Manoa and then monies are reallocated back to JABSOM. In 2001 a tuition differential was put in place and was 67% for JABSOM. However the number is not exactly calculated and in current dollars comes out to only 40%. Nancy has requested that the tuition differential be raised to 85%, bringing back approximately 60%.</p> <p>For 2012, there will be no budget cuts. \$700,000 of RTRF was given back to the departments and only \$200,000 was spent. Of the \$500,000, ½ went to the Dean and ½ went back to the departments.</p> <p>For FY2011, JABSOM earned \$10 million in IDC and \$1 million will be available for departments to request for use. Departments need to submit proposals on fund usage and will be limited to 10% of the IDC that their respective departments brought in.</p>	
<p>HMEC Update – Roy Magnusson</p>	<p>Not discussed – postponed.</p>	
<p>Reference Letter Requests – Jerris Hedges</p>	<p>Tenure reviews are on the Campus, School & Departmental level. There are concerns about the reference letters coming primarily from the candidates' lists versus independent letters. Additionally there are concerns over biases with the candidate reference letters.</p> <p>For JABSOM's school-wide criteria it is recommended that applicants themselves do not contact the external evaluators because it might compromise the independent evaluation.</p> <p>The Dean suggested that candidates present their lists and identify potential areas of conflict and attest to that.</p>	
<p>LCME Update – Richard Kasuya</p>	<p>A status report is due to the LCME next week. Three areas have been requested for comment.</p> <ol style="list-style-type: none"> 1. Data on student work hours 2. Information on general school activities 3. Promotion and tenure guidelines for clinical faculty 	