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| **2011 Internal Giving Campaign – Keawe Kaholokula & Richard Kasuya** | 2010 Results:  
- 100% executive committee participation  
- $138,531 in gifts & pledges  
- 230 donors  
- 22% Medical School Development Fund  
- 12% Rural Education Endowment  
- 12% Simi Tiki Fund  
- 54% Various JABSOM Funds  

2011 Goals:  
- 100% executive committee participation  
- $150,000 in gifts & pledges  
- 250 donors  
- Dean’s Matching Challenge is $10,000  

Emphasis on the following funds:  
- Sim Tiki Fund  
- Rural and Neighbor Island Support Fund  
- JABSOM fund of your choice  

Jeffrie Jones explained the option of Charitable Gift Annuities and tax deductions. You can defer payouts to a later date or accept as of age 60. Jeffrie also talked about endowments & legacy gifts. | | |
| **IDC Waivers – Coco Seymour & Jennifer Halaszyn** | Kakaako Research Rate for Indirect Costs is 50%. Clinical trial activities fall under “other sponsored activities”.  
If a sponsor wants to cap the rate for your research project, it needs to be comparable with the cap rate for other similar projects. There needs to be a memo or clear reference to the cap.  
For voluntary caps, a waiver, 0% FNA or a reduction has to be approved by the Dean and the VC for Research & Graduate Education. A copy of the approved memo must be included with submission to the grants proposal department and ORS. | | |
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| Departmental Budgets – Nancy Foster       | In June, the 5 year forecast plan was presented but denied. The President asked JABSOM to work with the Chancellor on the best uses of IDC and find sustainable sources of revenue.  
   Nancy explained that all tuition funds go to Manoa and then monies are reallocated back to JABSOM. In 2001 a tuition differential was put in place and was 67% for JABSOM. However the number is not exactly calculated and in current dollars comes out to only 40%. Nancy has requested that the tuition differential be raised to 85%, bringing back approximately 60%.  
   For 2012, there will be no budget cuts. $700,000 of RTRF was given back to the departments and only $200,000 was spent. Of the $500,000, ½ went to the Dean and ½ went back to the departments.  
   For FY2011, JABSOM earned $10 million in IDC and $1 million will be available for departments to request for use. Departments need to submit proposals on fund usage and will be limited to 10% of the IDC that their respective departments brought in. |
| HMEC Update – Roy Magnusson              | Not discussed – postponed.                                                                                                                                                                             |
| Reference Letter Requests – Jerris Hedges | Tenure reviews are on the Campus, School & Departmental level. There are concerns about the reference letters coming primarily from the candidates' lists versus independent letters. Additionally there are concerns over biases with the candidate reference letters.  
   For JABSOM's school-wide criteria it is recommended that applicants themselves do not contact the external evaluators because it might compromise the independent evaluation.  
   The Dean suggested that candidates present their lists and identify potential areas of conflict and attest to that.                                                                                                                                   |
| LCME Update – Richard Kasuya             | A status report is due to the LCME next week. Three areas have been requested for comment.  
   1. Data on student work hours  
   2. Information on general school activities  
   3. Promotion and tenure guidelines for clinical faculty |